

BizStrat develops major sector focused events, providing business learning and networking opportunities across a variety of industries and professions

BizStrat is comprised of the following divisions:

- Conferences
- Workshops
- Seminars
- In House Training
- Congresses

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CREATING STRATEGIC BUSINESS PLATFORMS FOR INTELLIGENT INNOVATION



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Endorsed By the BCI  Business Continuity Institute

Supported by the BCI



Conference Overview:

It is of vital importance, for the sustainability of a Company/ Organisation, to have an ongoing Management level process to ensure that necessary steps are taken regularly to identify probable accidents, disasters, emergencies and threats. Every Company/ Organisation has an obligation to ensure that it is adequately prepared to deal with known and unexpected threats. Those Companies and Organisations which disregard this obligation, face a gauntlet of unacceptable risk.

This involves assessment of the potential effect of such events and the development of recovery strategies and plans. Moreover, the level of preparedness and the effectiveness of the response plans must be maintained and improved through testing and personnel awareness and training. It is therefore crucial for the management of any organisation, large or small, public or private, to adopt a suitable Business Continuity methodology and implement practical Management Systems to ensure the ongoing success of their enterprise.

BizStrat's 5th Business Continuity Management Disaster Recovery & Risk Management Conference 2015:

The BCM & Disaster Recovery Conference
for Government Departments &
State Owned Enterprises



Accredited





BizStrat's 5th BCM, Disaster Recovery & Risk Management Conference 2015:

THE BCM & Disaster Recovery Conference for Government Departments & State Owned Enterprises

10-12 June 2015, Indaba Hotel, Fourways, Sandton

Effective Business Continuity Management helps to minimise the strategic, financial and operational impacts that events or disruptive incidents or circumstances can have on an Organisation. This is primarily because the purpose of Business Continuity Management is to identify potential risks and threats that could impact the organisation and enable management to mitigate these threats. BCM provides the framework for building organisational resilience and ensuring that the organisation is well prepared to execute an effective response to any disruption.

This Conference will highlight the core Issues and Solutions of Business Continuity Management with regards to Emergency Response, Crisis or Incident Management, Business Recovery and Continuity. The Conference will bring together Business Continuity Professionals, Risk Management Executives, and Disaster Recovery Specialists from The Public Sector (Government Departments & SOE's), who have the desire to increase their knowledge base and gain insightful information regarding best practices. Our speaker panel will consist of Senior Executives from Government, and Industry experts, who will be identifying and examining procedures as well as strategies, which will enable the various Departments to respond to accidents, emergencies and disasters without any stoppage or hindrance in its key operations. This conference will also provide strategies to enlighten and enable the recovery of your critical systems within a specified timeframe.

Key Topics to be addressed include:

- Your Risk Thermometer
- Building Organisational Resilience—ERM meets BCM,
- The Risk in the Cloud, Management Systems in BCM,
- Incorporating Risk Management into the BCM,
- Developing an ERM program
- Scenario Planning as part of the BCP,
- Building a Governance Framework for your Risk Management
- Black Swan Risks

Who must attend?

- Senior Executives with the authority to Plan and Execute Strategy in their Organisations including CEO's, MD's, CIO's, IT Directors/Managers, CRO's, CTO's etc.
- Group Strategists
- BCM Directors, Managers, Specialists
- Strategic Planners
- Business Strategists
- Risk Managers
- Compliance Managers
- Contingency Planning
- Business Recovery Specialists
- Business Resilience Directors, Managers

Keynote Speaker



MERVYN E KING S.C. BA. LLB (Cum Laude) H Dip Tax (Wits), Ph.D. (h.c.) in Law (Wits) Ph.D. (h.c.) Leeds. Mervyn King is a Senior Counsel and former Judge of the Supreme Court of South Africa. He is Professor Extraordinaire at the University of South Africa on Corporate Citizenship, Professor King is Chairman of the King Committee on Corporate Governance in South Africa, which produced King I, II and III, and First Vice President of the Institute of Directors Southern Africa. He is Chairman of the International Integrated Reporting Council (IIRC) in London, Chairman Emeritus of the Global Reporting Initiative (GRI) in Amsterdam.



BizStrat's 5th BCM, Disaster Recovery & Risk Management Conference 2015:

THE BCM & Disaster Recovery Conference for Government Departments & State Owned Enterprises

10-12 June 2015, Indaba Hotel, Fourways, Sandton

Conference Speakers



CLIFFORD STANLEY FERGUSON DTH (UNISA) PHD (SRU) Ministry (PPK) BTH (UNISA) NDip (Tech) Project Management (UPTA) Business and Life Coaching (UJ) Business Continuity (BCi) Instrument Mechanician (Olifantsfontein) Radio Radar electronician (SAAF), is currently Senior manager Strategy, Policy, BC and Management Information at the Government Pensions Administration Agency (GPAA). In 2014 Cliff received the SADC Award for Business Continuity in the Public service whereafter he was nominated for the Global award in the same category. He is affiliated to the Government Research Forum (DPSA) COMENSA, BCi, PPK, Shalom and UNISA Alumni. Cliff is currently busy with research about BCM maturity in the Finance Cluster of the South African Government.



CHANTELL ILBURY Is one of Africa's leading Strategists and Facilitators, working worldwide guiding multinationals, companies and other organisations through their Strategic Conversations on the future. She is the founder, with Clem Sunter, of the Scenario Strategy think tank mindofafox; and together they are the authors of the best selling 'Fox Trilogy' business titles - The Mind of a Fox, Games Foxes Play and Socrates & the Fox.. Chantell holds a BSc in Chemistry, a postgraduate HDE, an Executive MBA from UCT Graduate School of Business, and has studied Strategic Negotiation at Harvard Business School in Boston



BOITUMELO MOKGATLE is a risk management specialist and professional currently Director for Risk Management and Internal Audit at DPME in The Presidency. She serves as the Audit Committee member as well as Risk Committees of the Department of Environmental Affairs advising on the Enterprise Risk Management for the Board. She also serves as the member of the Institute of Risk Management of South Africa (IRMSA)'s Risk Intelligence Committee being a subcommittee for Executive Committee., Boitumelo has been actively involved in the formulation and implementation of strategy in the new strategic units that have been formulated as part of keeping the organisation relevant and efficient at SARS.



KIM LOMBARD is a Business Continuity Practitioner, currently working for the Development Bank of Southern Africa. Kim has been passionate about business continuity and building organizational resiliency since her first Disaster Recovery Project for Barclays Africa in 2005. Kim believes that the success of any Business Continuity Programme depends on its alignment to the strategic objectives of the organisation and how effectively it has been integrated into the business. Kim has recently been certified as an ISO 22301 Lead Auditor. She has experience in the implementation of the Occupational Health & Safety Programmes and ensuring integration of the four pillars of continuity, i.e., Emergency Management, ICT Continuity, Business Continuity and Crisis Management.



LORRAINE SEFOLE is currently the General Manager of IT at the SABC and formerly CIO of RAL. She has over 18 years experience in the IT industry spanning from Banking, Telecommunications to Civil engineering. Before she joined the National Broadcaster in 2013, she started her career after acquiring her qualification as a Cobol programmer, but spent many years as a Certified Solaris Software Engineer specializing on "high availability" platforms used in Corporate Banking Trading. Her passion spurred her to answer the call on how IT brings real value to the client.



DAVID JOHN BOLLAERT David has an honours degree in Business Strategy and Information Systems. Professionally, he is a certified BCM practitioner admitted as a Member of the Business Continuity Institute (MBCI), and is a Certified Information Systems Auditor (CISA). He has garnered in-depth experience across industries including Aviation, Retail and Manufacturing, Managed and Outsourcing services, Telecommunications, Mining, Investment and Asset Management, Financial Services, Water Services and various Public entities including Government Agencies and Municipalities. All of which have uniquely positioned him to address organisation's complex resilience issues and implement required solutions through analysis workshops, strategy sessions and training.



CHARLIE BRITS currently heads up the Business Continuity Management Group in Telkom Ltd. She holds an MBA and MSc and specialized in Technology and Disaster Management Crisis Communication. Prior to Telkom she was with Barlow Rand, Accenture and ATC. She has 20 years of ICT management experience which includes managing network operations in technical environments, business process re-engineering and various service entities. Her current responsibilities include the development, implementation and Governance of Business Continuity in Telkom Ltd.



BRIAN HENRY: Chairman: BCI SADC Chapter is a Fellow of the Business Continuity Institute in London, (since 1994). He has practiced in the field of Business Continuity since 1986 and is a certified ISO 22301 Auditor and ISO22301 Lead Implementer. He currently serves as the Chairperson for the BCI Chapter in the SADC region. He served as a Management Consultant with three of the Big-4 consulting houses, providing support to Client management on business systems issues including Security, Business Continuity, Risk and Impact Assessments, Organisational Restructuring and Strategic Planning.



MARK PENBERTHY has eighteen years consulting experience in Business Continuity Management (BCM) encompasses the development, implementation and testing of comprehensive BCM solutions in a diversity of industry sectors in Africa. As a Fellow of the Business Continuity Institute (BCI), he has achieved the highest level of global accreditation available to professional BCM Practitioners, an attribute which greatly enhanced his skills as a BCM trainer. Thousands of delegates throughout Africa have benefited from Mark's ability to articulate the seemingly complex subject of Business Continuity into simple, easy-to-understand principles. He is currently serving a three-year term as Director: SADC Regional Development for the Business Continuity Institute SADC Board Chapter.



WILLEM OLIVIER has been specialising in business continuity as well as risk management since 2001. His ICT and electronics background in combination with BCM as a core expertise provided him with a unique set of skills in fulfilling BCM roles. Implementation of BCM programmes comes naturally to him and he has a solid understanding of working with people at every level of a business. This includes training at junior levels to doing intensive crisis management exercises at executive level. Over the past 10 years Willem has mentored several people in BCM and supported them in their applications in becoming members of the Business Continuity Institute of the UK. Willem is the Head of Crisis Management for Barclays ABSA Africa.



MARK OGDEN Mark is a business continuity professional with some 17 years of experience in assisting clients with their business continuity advisory and assurance requirements. From a formal certification perspective he holds the CBCI exam with merit and has been an accredited instructor with the BCI and has delivered a number of the training modules. This has included the relationship that exists between EY and Rhodes University in providing a 3-year certificate course with one of the modules in business continuity. His experience with continuity management has run from the Y2K period through PAS56, BS2599 and now ISO22301. Mark heads up the Business Resilience services within Africa for EY. He is a board member of the SADC Chapter of the BCI.



Pre-Conference Workshop Corporate Governance: King III

10 June 2015, Indaba Hotel, Fourways, Sandton

Your Esteemed Facilitator:



MERVYN E KING S.C. BA. LLB (Cum Laude) H Dip Tax (Wits), Ph.D. (h.c.) in Law (Wits) Ph.D. (h.c) Leeds. Mervyn King is a Senior Counsel and former Judge of the Supreme Court of South Africa. He is Professor Extraordinaire at the University of South Africa on Corporate Citizenship, Honorary Professor at the University of Pretoria and Visiting Professor at Rhodes University. He has an honorary Doctor of Laws from the University of the Witwatersrand and Leeds Metropolitan University, is Chairman of the King Committee on Corporate Governance in South Africa, which produced King I, II and III, and First Vice President of the Institute of Directors Southern Africa. He is Chairman of the International Integrated Reporting Council (IIRC) in London, Chairman Emeritus of the Global Reporting Initiative (GRI) in Amsterdam, a member of the Private Sector Advisory Group to the World Bank in Washington and Chairman of the Asian Centre for Corporate Governance in Mumbai. He chaired the United Nations Committee on Governance and Oversight, was President of the Advertising Standards Authority for 15 years and the South African representative on the International Chamber of Commerce Court of Arbitration in Paris for 9 years.

He has been a chairman, director and chief executive of several companies listed on the London, Luxembourg and Johannesburg Stock Exchanges. He has consulted, advised and spoken on legal, business, advertising, sustainability and corporate governance issues in 53 countries and has received many awards internationally. He is the author of three books on governance, sustainability and corporate reporting and sits as an arbitrator and mediator locally and internationally.

Pre-Conference Workshop: 10 June 2015

08:00-08:30 Registration, Tea & Coffee

08:30 Welcome & Opening Remarks

- | | |
|--|--------|
| 1. An overview of King III and the new Companies Act | 1- 12 |
| 2. Corporate governance about principles and practices | 13- 15 |
| 3. What is good corporate governance? | 16- 18 |
| 4. The duties of directors – incapacity | 19- 20 |

10:00-10:30 Mid Morning Teas, Coffee & Networking

- | | |
|---|---------|
| 5. The five corporate sins | 21 - 22 |
| 6. A framework of corporate governance | 23 - 24 |
| 7. Licence to operate | 25 - 26 |
| 8. Who is the leader of the company? | 27 - 28 |
| 9. To whom is the board accountable? | 29 - 30 |
| 10. The classification of directors | 31 - 32 |
| 11. Are you practising the inclusive approach? | 33 - 34 |
| 12. Qualitative governance | 35 - 40 |
| 13. The intellectual naiveté of a non-executive director | 41 - 43 |
| 14. Governance, strategy and sustainability are inseparable and corporate reporting is not what it used to be | 44 - 65 |

12:30 –13:30 Lunch & Networking

- | | |
|-----------------------------|-----------|
| 15. IT Governance | 66 - 75 |
| 16. Internal Audit | 76 - 83 |
| 17. Code of Conduct | 84 - 91 |
| 18. Corruption | 92 - 100 |
| 19. Quantitative governance | 101 - 115 |
| 20. Board self-evaluation | 116 - 126 |

14:45- 15:00 Mid Afternoon Refreshments

- | | |
|------------------------------------|-----------|
| 21. Role and function of the board | 127 - 131 |
| 22. The role of the chairman | 132 - 143 |
| 23. Take home value | 144 - 147 |

16:00 End of Workshop, Questions & Answers

Benefits of Attending

- This Workshop lays a good foundation for practical analysis of the relationship between legislation and recommendations (codes of corporate governance);
- The Workshop also explores the Context within which the Code operates;
- Through this Workshop you will be provided with a comprehensive overview of appropriate Legislation and best practices – this will highlight the key issues that reinforce the intentions and impact in your context

Who must Attend:

- Board Members
- Executive Directors
- Non-Executive Directors
- Chief Executives (and all C-suite positions)
- Senior Management Teams
- Members of the Board Committees
- Company Secretaries
- Other Personnel involved in the Governance of the Organisation
- Compliance managers
- Risk Managers
- Audit Committee Members



BizStrat's 5th BCM, Disaster Recovery & Risk Management Conference 2015:

THE BCM & Disaster Recovery Conference for Government Departments & State Owned Enterprises

10-12 June 2015, Indaba Hotel, Fourways, Sandton

CONFERENCE DAY 1: 11 June 2015

08:00 Morning Tea & Registrations.

08:30 Opening Address By the Minister of Finance: Minister Nene/
Deputy Minister of Finance; TBC



09:15 Keynote Address: Incorporating Corporate Governance into your BCM Culture:

MERVYN E KING S.C. BA. LLB (Cum Laude) H Dip Tax (Wits), Ph.D. (h.c.) in Law (Wits) Ph.D. (h.c) Leeds. Mervyn King is a Senior Counsel and former Judge of the Supreme Court of South Africa. He is Professor Extraordinaire at the University of South Africa on Corporate Citizenship. He has an honorary Doctor of Laws from the University of the

Witwatersrand and Leeds Metropolitan University, is Chairman of the King Committee on Corporate Governance in South Africa, which produced King I, II and III, and First Vice President of the Institute of Directors Southern Africa. He is Chairman of the International Integrated Reporting Council (IIRC) in London, Chairman Emeritus of the Global Reporting Initiative (GRI) in Amsterdam.



10:00 National Development Plan & Business Continuity: **BOITUMELO MOKGATLE** is a risk management specialist and professional currently Director for Risk Management and Internal Audit at DPME in The Presidency. She serves as the Audit Committee member as well as Risk Committees of the Department of Environmental Affairs advising on the Enterprise Risk Management for the Board. She also serves as the member of the Institute of Risk Management of

South Africa (IRMSA)'s Risk Intelligence Committee being a subcommittee for Executive Committee., Boitumelo has been actively involved in the formulation and implementation of strategy in the new strategic units that have been formulated as part of keeping the organisation relevant and efficient at SARS. Boitumelo is also a member of the Public Sector Audit Committee Forum.

10:45-11:00 Networking Tea, Coffee & Snacks



11:00 Building Organisational Resilience—ERM meets BCM

BRIAN HENRY: Chairman: BCI SADC Chapter is a Fellow of the Business Continuity Institute in London, (since 1994). He has practiced in the field of Business Continuity since 1986 and is a certified ISO 22301 Auditor and ISO22301 Lead Implementer. He currently serves as the Chairperson for the BCI Chapter in the SADC region. He served as a

Management Consultant with three of the Big-4 consulting houses, providing support to Client management on business systems issues including Security, Business Continuity, Risk and Impact Assessments, Organisational Restructuring and Strategic Planning.



11:45 Implementing your BCP in accordance with ISO22301

MARK PENBERTHY: MD, Mark Penberthy & Associates. has eighteen years consulting experience in Business Continuity Management (BCM) encompasses the development, implementation and testing of comprehensive BCM solutions in a diversity of industry sectors in Africa. As a Fellow of the Business Continuity

Institute (BCI), he has achieved the highest level of global accreditation available to professional BCM Practitioners, an attribute which greatly enhanced his skills as a BCM trainer. Thousands of delegates throughout Africa have benefited from Mark's ability to articulate the seemingly complex subject of Business Continuity into simple, easy-to-understand principles.

12:30 Cyber Crime Prevention as an Integral part Of BCM:



JASON JORDAAN is the founder and Principal Forensic Scientist of DFIRLABS, an independent digital forensics laboratory, and is a practicing forensics professional since 1991, and since 1998 has specialised in digital forensics and cyber crime. He is a professional forensic scientist, an author, researcher, and academic in the field of digital forensics; and has testified on several occasions as an expert witness. He has a MSc (Computer Science) Cum

Laude, a MTech (Forensics Investigation), a BComHons (Information Systems), BSc (Criminal Justice Computer Science) Summa Cum Laude, and a BTech (Policing).

13:15-14:15 Networking Lunch



14:15 Incorporating Risk Management into the BCM Discipline:

MARK OGDEN: Business Resilience SME, Ernst & Young BCM traditionally strengthens an organisation's ability to respond to known, although unpredictable high impact events. Resilience aims to provide management capabilities to adapt to, and achieve sustained performance in, contexts

characterized by increased volatility, velocity and visibility. Understanding risk management along these dimensions provides valuable insight in allowing organisations to provide Resilience by Design.

15:00-15:15 Networking Tea & Coffee



15:15 The value of a BCM/ERM/Audit Services Partnership:

CHARLIE BRITS currently heads up the Business Continuity Management Group in Telkom Ltd. She holds an MBA and MSc and specialized in Technology and Disaster Management Crisis Communication. Prior to Telkom she was with Barlow Rand, Accenture and ATC. She has 20 years

of ICT management experience which includes managing network operations in technical environments, business process re-engineering and various service entities. Her current responsibilities include the development, implementation and Governance of Business Continuity in Telkom Ltd.

16:00 Closing Remarks,

16:15 End of Conference Day One.



BizStrat's 5th BCM, Disaster Recovery & Risk Management Conference 2015:

THE BCM & Disaster Recovery Conference for Government Departments & State Owned Enterprises

10-12 June 2015, Indaba Hotel, Fourways, Sandton

CONFERENCE DAY 2: 12 June 2015

08:00 Morning Tea & Registrations.

08:20 Opening Remarks by Chairman:



08:30 Aligning your Business/ Organisational Strategy to the BCP:

CLIFFORD STANLEY FERGUSON DTH (UNISA) PHD (SRU) Ministry (PPK) BTH (UNISA) NDip (Tech) Project Management (UPTA) Business and Life Coaching (UJ) Business Continuity (BCi) Instrument Mechanician (Olifantsfontein) Radio Radar electronician (SAAF), is currently Senior manager Strategy, Policy, BC and Management Information at the Government Pensions Administration Agency (GPAA). In 2014 Cliff received the SADC Award for Business Continuity in the Public service whereafter he was nominated for the Global award in the same category. He is affiliated to the Government Research Forum (DPSA) COMENSA, BCi, PPK, Shalom and UNISA Alumni. Cliff is currently busy with research about BCM maturity in the Finance Cluster of the South African Government.

09:15 BCM in the National Interest



KIM LOMBARD is a Business Continuity Practitioner, currently working for the Development Bank of Southern Africa. Kim has been passionate about business continuity and building organizational resiliency since her first Disaster Recovery Project for Barclays Africa in 2005. Kim believes that the success of any Business Continuity Programme depends on its alignment to the strategic objectives of the organisation and how effectively it has been integrated into the business. Kim has recently been certified as an ISO 22301 Lead Auditor. She has experience in the implementation of the Occupational Health & Safety Programmes and ensuring integration of the four pillars of continuity, i.e., Emergency Management, ICT Continuity, Business Continuity and Crisis Management.

10:00 IT infrastructure: Using BCM to identify critical storage and back-up solutions, IT Disaster Recovery & IT Compliance & Risk Management



LORRAINE SEFOLO is currently the General Manager of IT at the SABC and formerly CIO of RAL. She has over 18 years experience in the IT industry spanning from Banking, Telecommunications to Civil engineering. Before she joined the National Broadcaster in 2013, she started her career after acquiring her qualification as a Cobol programmer, but spent many years as a Certified Solaris Software Engineer specializing on "high availability" platforms used in Corporate Banking Trading. Her passion spurred her to answer the call on how IT brings real value to the client, by heading IT Service Delivery unit at Standard Bank after she received her ITIL Practitioner qualification from the British Computer Society (The Chartered Institute of IT).

10:45-11:00 NETWORKING & REFRESHMENTS

11:00 Disaster Management – Pinnacle of Societal Security



DAVID JOHN BOLLAERT David has an honours degree in Business Strategy and Information Systems. Professionally, he is a certified BCM practitioner admitted as a Member of the Business Continuity Institute (MBCI), and is a Certified Information Systems Auditor (CISA). He has garnered in-depth experience across industries including Aviation, Retail and Manufacturing, Managed and Outsourcing services, Telecommunications, Mining, Investment and Asset

Management, Financial Services, Water Services and various Public entities including Government Agencies and Municipalities. All of which have uniquely positioned him to address organisation's complex resilience issues and implement required solutions through analysis workshops, strategy sessions and training.



11:45 Crisis Management Exercising

WILLEM OLIVIER has been specialising in business continuity as well as risk management since 2001. His ICT and electronics background in combination with BCM as a core expertise provided him with a unique set of skills in fulfilling BCM roles. Implementation of BCM programmes comes naturally to him and he has a solid understanding of working with people at every level of a business. This includes training at junior levels to doing intensive crisis management exercises at executive level. Over the past 10 years Willem has mentored several people in BCM and supported them in their applications in becoming members of the Business Continuity Institute of the UK. Willem is the Head of Crisis Management for Barclays ABSA Africa.

12:30- 13:30 NETWORKING LUNCH



13:30- 16:30 3 Hour Workshop on Incorporating Scenario Planning into your BCMS

CHANTELL ILBURY Is one of Africa's leading Strategists and Facilitators, working worldwide guiding multinationals, companies and other organisations through their Strategic Conversations on the future. She is the founder, with Clem Sunter, of the Scenario Strategy think tank mindofafox; and together they are the authors of the best selling 'Fox Trilogy' business titles - The Mind of a Fox, Games Foxes Play and Socrates & the Fox. She has addressed audiences as far afield as Ireland, the UK, the Netherlands, the United States, Australia, Singapore, Austria, Italy, India, Kuwait, Jamaica, Tanzania, Ghana, Kenya, the DRC, Jersey and the Isle of Man, as well as throughout Southern Africa. Chantell holds a BSc in Chemistry, a postgraduate HDE, an Executive MBA from UCT Graduate School of Business, and has studied Strategic Negotiation at Harvard Business School in Boston

Overview

Business Continuity Management helps an organisation minimise the effects of disruptions – both internally and externally - often out of their control. It also reduces the risk of reputational and financial loss. Effective business continuity planning requires the use of scenarios. Proactive response to the materialising of a scenario will be swifter and more effective than reactive steps taken to the event itself. Effective scenario planning brings scenarios alive, rather than just considering them as mere possibilities.

This 3-hour workshop offers a 5-step methodology for delegates wishing to use such scenario planning in their business continuity management

The identification of types of events.

Development of a scenario highlighting a causal chain that can lead to the catastrophic event and its impact.

The probability of its occurrence.

The players involved.

Options for prevention/containment of the event.

16:30 Closing Remarks, Certificate Handout & End of Conference.



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10-12 June 2015, Indaba Hotel, Fourways, Sandton

DELEGATE REGISTRATION FORM

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FEE STRUCTURE

OPTION 1
Workshop only
R5990.00 per Delegate

OPTION 2
Conference only
R8990.00 per Delegate

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Workshop & Conference
R11980.00 per Delegate
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The above pricing does not include 14% VAT.

Terms And Conditions: Please read carefully.

The following T's & C's apply:

- All payments to be made directly to Servigraph 30 cc t/a BizStrat, Payment is required in full, 5 days from date of invoice.
- No seats will be reserved, unless otherwise agreed to by Servigraph 30 cc t/a BizStrat
- Servigraph 30 cc t/a BizStrat reserves the right to change speakers, program content, date and venue, due to circumstances beyond the control of Servigraph 30 cc t/a BizStrat
- The signed registration form is a legally binding document.
- The conference / workshop fee includes: conference / workshop material, Lunches and refreshments.
- Servigraph 30 cc t/a BizStrat is not liable for travel and accommodation expenses unless otherwise stated in writing.

Cancellations

- All cancellations will be subject to approval by Servigraph 30 cc t/a BizStrat management.
- All cancellations made 14 working days prior to date of the mentioned event will be subject to a 50% cancellation fee.
- Cancellations made within 7 days or less of date of the mentioned event, will be subject to a 100% cancellation fee.
- There will be no refunds or credit vouchers unless agreed to by BizStrat Management in writing.

Substitutions

- Delegates, or any substitutions, must notify Servigraph 30 cc t/a BizStrat in writing.
- There is no charge for substitutions. Servigraph 30 cc t/a BizStrat will not be held liable for incorrect delegate details on certificates due to late substitutions being made on the day of the conference/ workshop.
- Views expressed by speakers and facilitators are not necessarily those of Servigraph 30 cc t/a BizStrat

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